

Northwest Indiana Septic System Coordination Work Group
Neighborhood Ambassador Program
Position Description 2018 – 2019

The Septic System Coordination Work Group, under the guidance of the Indiana Lake Michigan Coastal Program and Save the Dunes, created the Neighborhood Ambassador Program in an effort to reduce septic system failures and resulting negative impacts to water quality in Northwest Indiana. Neighborhood Ambassadors are meant to help educate homeowners with septic systems about how to properly maintain and care for their home systems as well as encourage routine maintenance. You may qualify for a stipend up to \$500 once milestones and benchmarks are complete to satisfaction.

Requirements:

- Live in a household with a septic system;
- Maintain residency within the community in which you are representing with a good relationship with neighbors and community leaders;
- Interest in the environment and/or public health;
- Self-starter with a positive attitude;
- Reliable and goal-oriented
- Good organization and reporting skills;
- Strong verbal and written communication;
- Previous experience in community engagement, grassroots organization, activism, education, and or outreach campaigns;
- Willingness to commit to participation (including mandatory trainings and reporting meetings) for the entire 2019 calendar year.

Please note that persons who work for a home maintenance company are not considered eligible for this position. We reserve the right to evaluate whether a conflict of interest may exist in the delivery of this program.

Responsibilities:

- Function as an advocate for septic system maintenance and care
- Be familiar with septic system function and maintenance resources and refer neighbors accordingly
- Communicate with neighbors and promote routine septic system maintenance
- Attend periodic neighborhood association, Town Council meetings and any other identified meeting that requires Septic System Coordination Work Group representation
- Organize and manage a septic awareness week in the month of September
- Attend mandatory trainings and meetings with the Septic System Coordination Work Group
- Be familiar with regional environmental concerns related to water quality